



## ENROLLMENT AGREEMENT

I, (Parent/guardian) \_\_\_\_\_, hereby enroll my child,

First name \_\_\_\_\_ Last name \_\_\_\_\_

Second last name \_\_\_\_\_

In the \_\_\_\_\_ grade in EDUCARTE School, Costa Rica, as of this date: \_\_\_\_\_

The SCHOOL is a private institution, with Preschool, Primary and High grades.

1. The school accepts the student in its educational process
2. The school is committed to give information to the family regarding the learning Process of the student
3. The Parents assume full responsibility for the payment of the enrollment fee (non-refundable), materials, books, uniforms and insurance before the beginning of the academic year.
4. The Parents assume full responsibility for the payment of their child's tuition according the different options:.\*
  - a. Ten (10) monthly quotes starting by September 2020 until June 2021 included, before the 5<sup>th</sup> of each month.
  - b. Two (2) quotes to pay before September 5<sup>th</sup> 2020 and February 5<sup>th</sup>, 2021.
  - c. One (1) annual payment to pay before the beginning of the academic year.

\*The amounts to pay are in the price list.

5. I understand that this Agreement will be automatically extended each time I re-matriculate my child at EDUCARTE School.
6. I understand that overdue bills are subject to a monthly 1.5% surcharge.
7. Failure to pay an overdue bill after the second notice (by phone or via email) will result in the suspension of my child from school services until the bill is paid.
8. I have been informed by Educarte that the handbooks and the plans are available at the school to be consulted.
9. I am aware that breach of school policies or rules either by the student, parents or tutors will be considered a breach of this Agreement, in which case the school reserves the sole right to decide upon the student's continued enrollment.

10. the school reserves the right to change practices and policies or create new ones at any time in order to guarantee or foster the safety, health and optimum educational environment for its students and the well-being of its community. Said changes shall be effective once communicated to the students and mother/father/legal guardian via email (s).
11. I grant permission to the school for my child to participate in officially sponsored school events, including sports and field trips away from the school premises. I understand the school will notify parents and request permission for participation in such events as they occur
12. I understand that said participation implies certain risks and hereby release and hold harmless Educarte School Costa Rica and all its staff members, employees, agents and affiliates from any and all liability, actions, causes of action, claims or demands of any kind and nature whatsoever, related to any type of damages which may arise out of, or in connection with, the student's involvement in such events.
13. I understand that Educarte will communicate with me as parent/tutor/guardian through the following emails (please write clearly)

Email 1: \_\_\_\_\_

Email 2: \_\_\_\_\_

14. I agree it is my obligation to review school emails, Woot it and/or the agenda immediately and in cases where a response is required
15. I hereby confirm that any communication sent from and to the above-mentioned email account (s) @educartecostarica.com, woot it or in the agenda, will be considered as officially sent by/to the student's parents/tutors/guardians. In case the parents/tutors/guardians change their email accounts, they shall communicate such changes immediately to the Administration office.

This Agreement shall be governed and construed exclusively in accordance with the laws of Costa Rica.

Each of the parties hereto irrevocably agrees that any legal action or proceeding with respect to this Agreement, its execution, or with regards to any matter or occurrence contemplated in this Agreement, its execution, and/or the rights and obligations arising hereunder, shall be brought and determined exclusively in the courts of Costa Rica.

I have read and fully understand and accept the above stipulations as conditions for enrolling my child in Educarte School.

Parent / Guardian signature \_\_\_\_\_

Passport number/Cédula \_\_\_\_\_ Date \_\_\_\_\_